

POST-SECONDARY CAREER TRAINING PROGRAMS

DO MORE.
LEARN MORE.
BE MORE!



BUSINESS SCHOOL

The world of work is changing. Social and technological shifts have transformed the traditional world of business into a new world, full of opportunity. The model of employment has also changed; more people are working for themselves. Businesses are scaling and moving to the global marketplace faster than ever before. Employers are seeking people who have new skills and knowledge, can adapt quickly to change and can work effectively in an international environment. Now more than ever, new pathways have opened to enter careers in business.

The Business programs at Tamwood Careers prepare students for the new reality of business. Our programs will give you the skills, knowledge and experience you need to break into this transformed world of business and help you keep up with the latest industry trends.

DEPARTMENT OF BUSINESS PROGRAMS

Program Name	Duration	Campus Locations	English Requirement
Certificate in International Business and Management	27 weeks	Vancouver	Tamwood Level 5, IELTS 5.5 or EAP 193
Diploma in International Business and Management Co-Op	48 weeks	Vancouver, Toronto, Whistler	Tamwood Level 5, IELTS 5.5 or EAP 193
Certificate in Digital Marketing	27 weeks	Vancouver	Tamwood Level 5, IELTS 5.5 or EAP 193
Diploma in Digital Marketing Co-Op	48 weeks	Vancouver	Tamwood Level 5, IELTS 5.5 or EAP 193

BUSINESS PROGRAMS CO-OP PLACEMENTS

In our Co-Op Diploma programs, you will work 24 weeks with a Canadian company to gain valuable Canadian work experience, make strategic connections in your industry and develop skills and experience to enhance your resume and launch your career.



CAPSTONE PROJECT

The Capstone Project, which is part of the Certificate Programs at Tamwood Careers, is an academic project in which students select a topic of their studies and their field of work. This is submitted in the form of a final written report or presentation. In selecting and working on their project, students will practice critical thinking, solving challenging problems, and developing skills such as oral communication, research skills, planning, self-sufficiency and goal setting-valuable skills that are sought after by employees!

INTERNATIONAL BUSINESS AND MANAGEMENT PROGRAMS

The International Business and Management programs take an innovative approach to the traditional business programs and are specifically designed for students considering the world of international business as a career. Students will explore a broad range of business basics and management fundamentals that include global business, workplace communications, finance, marketing, human resources, international trade and project management.

Students develop the critical thinking, creative problem solving, communication and organizational skills required to succeed in the Canadian and international work environment. Skills development such as writing, presentations and public speaking, interviews etc., is integrated into the content and learning activities of the program.

Offered in: Vancouver and Toronto

Programs Offered: Certificate-27 weeks (Vancouver only) and Diploma with Co-Op-48 weeks

TIMETABLE

Monday to Thursday 9:00-16:00: Free Time to Work
16:00-21:00: Classes

Friday No Classes

“
In class we're learning business skills for the jobs of tomorrow. I like that our instructors teach the reality of the business world instead of just reading about it from a book.

” – Yujin Park, Korea



CAREER OPPORTUNITIES

Graduates are prepared to enter the world of international business in a variety of fields from entry to intermediate-level positions, including (but not limited to):



• International Business Analyst



• Imports Coordinator



• International Operations Coordinator



- Global Market Assistant
- Management Planning Coordinator
- International Sales Coordinator
- International Market Researcher
- Account Manager
- Office Manager
- Business Development Coordinator

International Business and Management Program



English Requirements: Tamwood Level 5, IELTS 5.5 or EAP 193

OR

Capstone Project (Certificate)

3 Weeks



CAMPUS LOCATIONS

VANCOUVER

As a Tamwood Careers student in Vancouver, you can explore the city's picturesque mountains, beaches and parks. Vancouver is an amazing city for outdoor activities, with hiking, skiing, canoeing and beach volleyball all accessible by public transport.

TAMWOOD VANCOUVER CAMPUS

- Centrally located in downtown Vancouver
- New campus offering state-of-the-art facilities and student lounge
- Walking distance from shopping, nightlife, major local transit stations and many tourist attractions
- Average student age: 24

VANCOUVER BASED COMPANIES

- Microsoft
- Amazon
- Lululemon
- Later
- Telus
- Saje
- Hootsuite
- EA, Electronic Arts
- Hershel
- Arc'teryx
- Aritzia
- Mountain Equipment Co-Op
- Rocky Mountaineer
- Trump Hotel
- Fairmont Hotels
- Sheraton Hotels
- Marriott



“ Tamwood has a close relationship between the students and teachers so there is good communication with the teacher and the other students. There is an ‘at home’ atmosphere and it is comfortable.

” – Misuzu Uemura, Japan

CAMPUS LOCATIONS TORONTO

As a Tamwood Careers student in Toronto, you can explore the city's lively nightlife, excellent shopping and wonderful cultural events and festivals. If you are a sports fan, this is a great place to catch live action with Toronto's professional baseball, basketball, hockey and soccer teams.

Toronto is Canada's largest city, with a multi-cultural population of more than 4 million. The city is known for its safety and getting around is easy with a 24-hour public transportation system, including a subway system, buses and streetcars.

If you plan to travel, Toronto is a fantastic location as destinations like Niagara Falls, Montreal, New York and Chicago are all within reach.

TAMWOOD TORONTO CAMPUS

- Central location in a high-rise building on Bloor Street in downtown Toronto
- Easy access with a subway station located in the school building
- Average student age: 24

TORONTO BASED COMPANIES

- Pepsi Co
- MAC Cosmetics
- Microsoft
- IMAX
- Nissan
- Joe Fresh
- David's Tea
- Hilton
- Cactus
- Uber



“My year at Tamwood Toronto was the best year of my life. I learned a lot and I met great people at Tamwood and at my Co-Op job.”

— Joaquin Moyar Manzano, Spain

STUDENT SERVICES

COMMUNITY CONNECTIONS

Meeting Canadians and developing both career and personal connections is easy at Tamwood Careers. Through our company visits and guest speaker series, you'll meet Canadians in your field.

CAREER SUPPORT:

Our Tamwood Careers support staff are here to provide you with tools, information and assistance to help you find the job you want after you complete your studies.

Tamwood Careers provides all of our students with:

- Career planning assistance
- Support developing your resume and cover letters
- Resources and advice on employment possibilities
- Assistance in applying to transfer courses to a public college or university for further higher education

ACADEMIC AND STUDENT SUPPORT:

One-on-one student support sessions are available to all students. Our multi-lingual staff members can help you keep up with your studies, talk with you about your career plans, and lend you personal support in a confidential manner. Our goal is to make sure that you're completely satisfied during your time with us.

FUN ACTIVITIES

You will have great opportunities to discover the city's hot spots and to meet other international students and Canadians by taking part in the amazing social, cultural, sports and sightseeing activities arranged by the Tamwood Careers staff. Enjoy fun activities in and around Vancouver, Whistler and Toronto with your new friends from around the world.

- Sightseeing
- Spectator sports
- Social events
- Culture
- Sports & activities
- Shopping & dining



ACCOMMODATION OPTIONS

HOMESTAY

Enjoy a truly Canadian experience with a homestay family. Our experienced Accommodations Manager carefully screens and selects friendly hosts who provide a warm and caring living environment with private or shared rooms and shared facilities. We offer full and half-board meal options.



COVID-19 INFORMATION

Tamwood is committed to ensuring the health and safety of all its students and the wider community by following the guidelines of the Government of Canada and health authorities.

It is the responsibility of Tamwood students to understand federal and provincial laws and regulations before planning to arrive in Canada. Students are recommended to review official government websites regularly for up-to-date information.

Please visit "tamwood.com/covid/" for more information, guides and forms.

HOTELS, HOSTELS, STUDENT RESIDENCES, B&BS:

Residences, hostels and other accommodation options are available in all three locations. Students should book at least two months in advance. Contact Tamwood for more information on these accommodation options.



VISAS

STUDY PERMIT

All international students require a valid Study Permit issued by IRCC to attend classes. To apply for a study permit you will need:

1. A Letter of Acceptance from Tamwood Careers with our DLI number
2. A Valid Passport
3. Proof that you can financially support yourself, and any family that come with you, while you are studying in Canada
4. A medical exam, if required
5. Biometrics

Please visit the Canadian Citizenship and Immigration website to learn more about eligibility and application procedures.

OFF-CAMPS WORK RIGHTS

Your study permit will state that you are eligible to work off-campus for up to 20 hours a week during your study terms and full-time while you are on your study term breaks.

WORK PERMIT

For programs that include a Co-Operative work term or work practicum, international students are required to obtain a work permit as well as a study permit. You can apply for the work permit on the study permit application. You must indicate on your study permit application that work is a necessary part of your program and submit a letter from Tamwood Careers confirming this. You cannot start your Co-Op work term until you have presented your valid work permit.

HOW TO APPLY

Before applying, please check the admission requirements for the program selected and collect the documents required for your application.

1

Fill out the program application form at tamwoodcareers.com. You will need to upload some or all of the following documents:

- Copy of Passport
- Copy of Secondary School Diploma (In Toronto, the Wonderlic Test may be required*)
- Evidence of prior post-secondary studies or two years work experience (GSS students only)

2

After receiving your completed application and required documentation we will send you a link to our FREE online English assessment test and a link to a calendar where you can book your admission interview (not applicable if you provide Tamwood Language Centres Certificate for required level or other official English assessment test results).

3

If you are accepted into the Program we will send you an invoice for the application fee and tuition deposit and on receipt of your payment, send you the Letter of Acceptance for your program.

4

Apply for your Canadian Study Permit and Work Permit if applicable.

*For Toronto students only. If a student completes his or her secondary or post secondary education outside of Canada or the USA, the student must pass a FREE test (Wonderlic) to be accepted for the program.